



## **\*\*NEW DMV REQUIREMENT\*\***

**NEW LAW:** Students **MUST** to go to the DMV and acquire a **Temporary Instruction Permit (TIP)**

Ideally **BEFORE** they **ATTEND THE CLASSROOM PORTION** of Driver's Education

The DMV will refer to it as a "TIP". *The TIP will ONLY allow the student to drive with a Licensed, Professional Driving School Instructor in a dual-controlled training vehicle.*

### **MAKE CERTAIN YOU ARE PREPARED FOR YOUR TRIP TO DMV:**

1. If your teen has any **Medical Condition** that may affect their driving, or they are taking medication on a regular basis for a *physical or cognitive condition*, you will want to [get the DMV Medical Form \(DPSMV 2015\)](#) filled in by their treating physician of said condition **PRIOR to going to the DMV**. You may come by our office for a copy, or we can fax or email it to you or your physician. Make certain every blank is filled in. If it is not applicable, write N/A in the blank. **The "treating physician" must sign section 5** giving their okay "from a medical standpoint, that it is safe for this 'patient' to operate a motor vehicle." Some doctors may be hesitant to sign this because they interpret it as if they are signing that the patient is going to drive safely. They are *only signing* that there is no medical reason that would preclude the patient from applying for a driver's license.
2. If your teen's original parents are still married, you may proceed to #4.
3. **The DMV is very particular about the documents you present to them.** If the original parents are divorced, it will be less eventful if you have the DOMICILIARY PARENT take them to the DMV. According to the DMV, even if you have equal custody, one parent is the DOMICILIARY PARENT. The **domiciliary parent's address needs to be on all OUR documents** and the documents you show the Office of Motor Vehicles. If the domicile parent has a different last name than what is on the Student's Birth Certificate, we suggest you bring your new marriage certificate in case they ask for it. It is possible that the DMV Officer you get may not ask for any of the above documents, especially if your last name is the same as your teen's. IT IS BEST TO BE PREPARED!

### **PLEASE DO NOT GIVE THE DMV OFFICER ANYTHING THEY DO NOT ASK YOU FOR**

4. The only thing the DMV will be **testing is your teen's vision**. We highly recommend that if you have not had your teen's vision checked in the last 2-3 years by an optometrist or ophthalmologist, that you do so before going to the DMV. 90+ percent of a driver's decisions come from what they gather with their vision. We want our new drivers to be at their very best while training on the demanding Shreveport-Bossier roadways.

**DMV HOURS:** Monday-Friday 8 am-4 pm • **CLOSED Saturday-Sunday and State Holidays**

**DMV Website:** [www.expresslane.org](http://www.expresslane.org) • **DMV e-Mail** • **Phone:** Bossier 741-7113 • S'port 688-6807 • Minden 371-3003

### **WHAT TO TAKE WITH YOU WHEN APPLYING FOR A TEMPORARY INSTRUCTION PERMIT (TIP)**

1. **Certified Birth Certificate** (must have raised seal-no copies)
2. **Social Security Card** (no copies)
3. **If under 18, Certification of Required School Attendance** (get it from your High School with their letterhead on it).
4. **ALL OF THE ABOVE documents must have matching information on them.** [Click for Real ID Info](#)
5. **THE Temporary Instruction Permit (TIP)** cost about **\$35.00** cash, check\*, or credit card\*. \*For an added fee.
6. **MINORS** must be accompanied by the domicile parent or legal guardian (bring your driver's license for identification purposes). **Make sure to bring ALL the "Legal Proof" of your Custody or Guardianship, if applicable.**

**\*\*\*REMEMBER: STUDENTS NEED their "TIP" WHEN THEY COME TO CLASS\*\*\***